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SALTASH TOWN COUNCIL

Minutes of the Meeting of the Planning and Licensing Committee held at the Guildhall on Tuesday 15th April 2025 at 6.30 pm

PRESENT: Councillors: R Bickford, J Brady (Vice-Chairman), R Bullock, J Dent, S Miller, J Peggs, B Samuels (Chairman), P Samuels and B Stoyel.

ALSO PRESENT: M Thomas (Senior Policy and Data Compliance Officer) and F Morris (Planning and General Administrator).

APOLOGIES: S Gillies, M Griffiths and S Lennox-Boyd.

1/25/26 HEALTH AND SAFETY ANNOUNCEMENTS.

The Chairman informed those present of the actions required in the event of a fire or emergency.

2/25/26 DECLARATIONS OF INTEREST:

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

None.

b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None.

3/25/26 PUBLIC QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY SPEAK ABOUT A PLANNING APPLICATION.

None.

4/25/26 TO RECEIVE AND APPROVE THE MINUTES FROM THE PLANNING AND LICENSING COMMITTEE HELD ON 18 MARCH 2025 AS A TRUE AND CORRECT RECORD.

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

It was proposed by Councillor Brady, seconded by Councillor Dent and **RESOLVED** that the minutes of the Planning and Licensing Committee held on 18 March 2025 were confirmed as a true and correct record.

5/25/26 TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.

None.

6/25/26 TO RECEIVE AND REVIEW THE PLANNING AND LICENSING COMMITTEE'S BUSINESS PLAN DELIVERABLES FOR QUARTER FOUR AND CONSIDER ANY ACTIONS AND EXPENDITURE.

Members received and discussed the Planning and Licensing Committee Business Plan Deliverables and Objectives for Quarter Four as contained within the circulated reports pack.

The Chairman advised that the Town Clerk will score quarter 4 shortly.

There were two items identified under Strategic Priority 1 Actions that the committee approved but have not been progressed as follows:

1. PA24/05152 (superseded by PA25/00162) – not approved by Cornwall Council;
2. PA24/05152 – not approved by Cornwall Council and subsequently withdrawn.

It was proposed by Councillor B Samuels, seconded by Councillor Brady and **RESOLVED** that there were no additions at this time and to note the changes to the actions under Strategic Priority 1.

7/25/26

TO RECEIVE THE DRAFT REVISED HACKNEY CARRIAGE & PRIVATE HIRE VEHICLE, OPERATOR, DRIVER LICENSING POLICY FROM CORNWALL COUNCIL AND CONSIDER ANY ACTIONS AND EXPENDITURE.

Members received and discussed the Draft Revised Hackney Carriage & Private Hire Vehicle, Operator, Driver Licensing Policy from Cornwall Council as contained within the circulated reports pack.

Members expressed their concern regarding the proposed restriction of licenses to two zones. Due to the major lack of public transport in Cornwall this will severely impact residents who require to visit Treliske Hospital or attend for medical appointments at other sites distant from Saltash.

It was proposed by Councillor Brady, seconded by Councillor B Samuels and **RESOLVED** to seek clarification regarding the restriction of licences to two zones.

Members also voiced their disquiet in connection with the proposed removal of the requirement for licence holders to carry fire extinguishers in their vehicles. It was felt that this requirement should remain, particularly having regard to passengers with mobility problems who might find it difficult to exit vehicles in an emergency.

It was proposed by Councillor P Samuels, seconded by Councillor Stoyel and **RESOLVED** that the requirement to carry fire extinguishers onboard licensed vehicles continue in the current form and should not be removed.

8/25/26

PLANNING:

- a. To note that Councillor Lennox-Boyd will vote upon the information before her at the meeting but in the light of subsequent information received at Cornwall Council, Councillor Lennox-Boyd may vote differently at that meeting.
- b. To note that if Councillor Lennox-Boyd wishes to recommend opposite to the Town Council's view she will contact the Town Council by email. Considering time constraints, the Town Council will then hold an online poll of Councillors to determine whether to accept the Officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next Town Council meeting. Members of the public may request, via the Clerk, to be copied into any correspondence.

c. Applications for consideration:

PA25/01853

Mrs H Jones – **365 New Road Saltash PL12 6HL**

Proposed garage.

Ward: Tamar

Date received: 18/03/25

Response date: 17/04/25

It was proposed by Councillor P Samuels, seconded by Councillor Peggs and resolved to **RECOMMEND APPROVAL** subject to the garage door being a rolling type so that there is no obstruction to the pavement.

PA25/02068

Summers Sumoda Properties Ltd – **The Old Mission Hall Pill Lane North Pill Saltash PL12 6LQ**

Conversion of existing building to dwelling.

Ward: Tamar

Date received: 24/03/25

Response date: 18/04/25

It was proposed by Councillor Dent, seconded by Councillor P Samuels and resolved to **RECOMMEND APPROVAL**.

PA25/02117

Lynn Vickers – **3 Geraldine Terrace Forder Saltash PL12 4QR**

Landscaping alterations and improvements to stairway and new levels for safer access to rear garden.

Ward: Trematon

Date received: 21/03/25

Response date: 18/04/25

The Chairman informed the meeting of an email received from the Planning Officer at Cornwall Council confirming that this is a retrospective application.

It was proposed by Councillor Dent, seconded by Councillor P Samuels and resolved to **RECOMMEND REFUSAL** due to:

1. Overlooking;
2. Incorrect drawings regarding vehicular access;
3. Materials not in keeping with the conservation area.

d. Tree Application:

PA25/02365

Samantha Smith – **Brunel House 26 Albert Road Saltash PL12 4EA**

Works to trees within a Conservation Area – removal of tree (possibly Acacia).

Ward: Essa

Date received: 31/03/25

Response date: 18/04/25

The Chairman informed Members of The Saltash Town Council Voluntary Tree Wardens' report.

It was **RESOLVED** to note.

PA25/02454

Dr Benjamin O'Driscoll – **Square Cottage Forder Saltash PL12 4QR**

Works to trees in a Conservation Area (TCA) – Felling of T1 – Cypress, T2 – Cypress, T3 – Ash, T4 – Ash, T16 – Prunus, T17 – Ash and T19 – Hazel.

Ward: Trematon

Date received: 04/04/25

Response date: 18/04/25

The Chairman informed Members of The Saltash Town Council Voluntary Tree Wardens' report.

It was **RESOLVED** to note.

9/25/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

10/25/26 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.

None.

11/25/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that the public and press be re-admitted to the meeting.

12/25/26 TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES
ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE
OF THE MEETING.

None.

DATE OF NEXT MEETING

Tuesday 20 May 2025 at 6.30 pm

Rising at: 6.58 pm

Signed: _____
Chairman

Dated: _____